



Partners in Housing  
Partners in Community

## Change in Lease and Contract: Tenant/Owner Responsibility of Utilities

We are requesting utility responsibility to be distributed as follows for the lease/contract effective \_\_\_\_\_

(This date must be no earlier than 60 days following the signatures below.)

Utility Service	Tenant Responsible to Pay	Owner Responsible to Pay
Electric		
Gas		
Hot Water		
Water/Sewer		
Trash		
Stove		
Refrigerator		

Raise Up approval is required to change owner/tenant utility responsibility.

I, as OWNER of the unit, understand that I may not collect any monies from the tenant for any utility that is under my responsibility. I further understand that I must maintain current service for all utilities that are listed as owner responsibility. Violation of this regulation is cause for termination from the HCV program.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

I, as TENANT of the unit, understand that I may not pay any monies to the owner for any utility that is the responsibility of the owner. I further understand that I must maintain current service for all utilities that are listed as tenant responsibility. Violation of this regulation is cause for termination from the HCV program.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature